

EAST DEVON DISTRICT COUNCIL

Minutes of the meeting of Annual Council held at Council Chamber, Blackdown House, Honiton on 14 May 2025

Attendance list at end of document

The meeting started at 6.00 pm and ended at 7.46 pm

1 Election of Chair of the Council for the ensuing year

Councillor Eileen Wragg, Vice Chair of Council, invited nominations for the election of Chair of Council, to serve until the Annual General Meeting of East Devon District Council until May 2026.

Councillor Del Haggerty proposed, which was duly seconded by Councillor Joe Whibley that Councillor Eleanor Rylance be elected as Chair of Council to serve until the next Annual General Meeting in May 2026.

Councillor Mike Goodman proposed, which was duly seconded by Councillor Aurora Bailey that Councillor Jenny Brown be elected as Chair of Council to serve until the next Annual General Meeting.

Having been put to the vote the motion was carried by a majority show of hands to appoint Councillor Eleanor Rylance as Chair of Council to serve until the next Annual Council Meeting in May 2026.

The Chair of Council then read the formal Declaration of Acceptance of Office: "I Councillor Eleanor Rylance having been elected to the Office of Chair of East Devon District Council declare that I take that Office upon myself and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability. I undertake to observe East Devon District Council's local code as to the conduct which is expected of members of East Devon District Council.

Councillor Eleanor Rylance signed the declaration in the presence of the Chief Executive.

RESOLVED: That Councillor Eleanor Rylance is appointed as the Chair of Council for East Devon District Council until the Annual Council Meeting of East Devon District Council in May 2026.

2 Appointment of Vice Chair of the Council for the ensuing year

The Chair of Council, invited nominations for the election of Vice Chair of Council, to serve until the Annual Council Meeting of East Devon District Council until May 2026.

Councillor Todd Olive proposed, which was duly seconded by Councillor Eileen Wragg that Councillor Charlotte Fitzgerald be elected as Vice Chair of Council to serve until the next Annual Council Meeting in May 2026. Having been put to the vote the motion was carried by a majority show of hands.

The Vice Chair of Council then read the formal Declaration of Acceptance of Office: "I Councillor Charlotte Fitzgerald having been elected to the Office of Chair of East Devon District Council declare that I take that Office upon myself and will duly and faithfully fulfil

the duties of it according to the best of my judgement and ability. I undertake to observe East Devon District Council's local code as to the conduct which is expected of members of East Devon District Council.

Councillor Charlotte Fitzgerald signed the declaration in the presence of the Chief Executive.

RESOLVED: That Councillor Charlotte Fitzgerald is appointed as the Vice Chair of Council for East Devon District Council until the Annual General Meeting of East Devon District Council in May 2026.

3 **Minutes of the previous Council meeting**

The minutes of the Annual Council meeting held on 8 May 2024 were approved as a correct record and signed by the Chair of Council.

4 **Apologies**

Apologies received from Councillors Olly Davey, Marcus Hartnell, Mike Howe, Ben Ingham, Ben Ingham, Tony McCollum and Sophie Richards.

5 **Declarations of interest**

None.

6 **Public Speaking**

No members of the public had registered to speak at the meeting.

7 **Matters of urgency**

There were none.

8 **Announcements from the Chair of Council**

The Chair of Council confirmed that it had been an honour and privilege to be elected as Chair of East Devon District Council to continue representing the Council in the local area and across Devon and thanked councillors for being appointed as the Chair of Council.

9 **Confidential/exempt item(s)**

There were no items of confidential/exempt items.

10 **Election of Leader of the Council for the ensuing year**

The Chair of Council invited nominations for the election of Leader of Council to serve until the Annual General Meeting of East Devon District Council in May 2026.

Councillor Paul Hayward proposed, which was duly seconded by Councillor Del Haggerty that Councillor Paul Arnott be elected as Leader of Council to serve until the next Annual General Meeting in May 2026.

Councillor Ian Barlow proposed, which was duly seconded by Councillor Alasdair Bruce that Councillor John Heath be elected as Leader of Council to serve until the next Annual General Meeting in May 2026.

Having been put to the vote the motion to appoint Councillor Paul Arnott was carried by a majority show of hands.

RESOLVED: That Councillor Paul Arnott is appointed as the Leader of Council for East Devon District Council until the Annual General Meeting of East Devon District Council in May 2026.

11 **Leader's appointment of the Deputy Leader of the Council**

The Leader of Council confirmed that Councillor John Loudoun is appointed as the Deputy Leader of Council until the Annual Council Meeting of East Devon District Council in May 2026.

12 **Leader's appointment to Cabinet**

The Leader of Council confirmed the appointment of Portfolio Holders and Assistant Portfolio Holders:

Portfolio Holder Responsibility	Councillor
Environment – Operations	Geoff Jung
Assets and Economy	Paul Hayward
Environment – Nature and Climate	Richard Jefferies
Communications and Democracy	Sarah Jackson
Council, Corporate Co-ordination and External Engagement	John Loudoun
Culture, Leisure, Sport and Tourism	Nick Hookway
Finance	Sam Hawkins
Place, Infrastructure and Strategic Planning	Todd Olive
Sustainable Homes and Communities	Dan Ledger

Assistant Portfolio Holder Responsibility	Councillor
Environment – Operations	Paula Fernley
Environment – Nature and Climate	Marianne Rixson
Culture, Leisure, Sport and Tourism	Matt Hall
Sustainable Homes and Communities	Bethany Collins

13 **Council Constitution and Committee Appointments 2025/2026**

The Council received a report setting out the proposed allocation and appointment of members for seats on the Council's committees, the appointment of Chairs, Vice Chairs, members appointments to panels, forums and joint bodies, the appointment of members to outside bodies, the appointment of member champions, approving the Council's

Constitution for 2025/2026 and to seek confirmation of the Conservative Group as the formal opposition.

Recommendation 1: Council Constitution 2025/2026

Members noted that the Constitution Working Group set up in 2024 had been working on amendments to the Constitution which would come forward to a future full Council meeting. In the meantime the Constitution remained unchanged from 2024/2025 and the Chair of Council moved the recommendation which was put to the vote and carried by a majority show of hands.

RESOLVED: That the Council's Constitution for 2025/2026 is approved.

Recommendation 2: Political Balance and allocation of committee places.

The Chair moved the recommendation which was carried by a majority show of hands.

RESOLVED: That Council notes the political balance of the Council and agrees the proposed allocation of committee places for 2025/2026.

Recommendation 3: Terms of Reference, size and quorum arrangements for all committees.

The Chair moved the recommendation which was carried by a majority show of hands.

RESOLVED: That Council approves the Terms of Reference, size and quorum arrangements for all committees as set out in the Council's Constitution and approved that the size of the Overview Committee is increased to 15 seats and Housing Review Board (Housing Scrutiny Committee) is increased to 8 seats.

Recommendation 4: Appointment of Chairs and Vice Chairs of Committees, members to the Council's committees and panels, forums and joint bodies.

The Chair moved the recommendation which was carried by a majority show of hands.

RESOLVED:

1. That Council approves that the size of the Overview Committee is increased to 15 seats and Housing Review Board to 8 seats.
2. That the Council appoints the Chairs and Vice Chairs of Committees members to the Council's committees and panels, forums and joint bodies as follows:

Committee	Chair Councillor	Vice Chair Councillor
Council	Eleanor Rylance	Charlotte Fitzgerald
Audit & Governance	Chris Burhop	Olly Davey
Housing Review Board	Sarah Chamberlain	Simon Smith
Licensing & Enforcement	Joe Whibley	Kim Bloxham
Overview Committee	Anne Hall	Tim Dumper
Personnel Committee	Eleanor Rylance	John Loudoun
Planning Committee	Olly Davey	Sarah Chamberlain
Scrutiny Committee	Mike Goodman	Duncan Mackinder
Standards Committee	Eleanor Rylance	John Loudoun

Strategic Planning	Todd Olive	Mike Howe
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Audit and Governance Committee (10 seats)

(Democratic Alliance Group 5, Conservative 2, Independent Group 1, Cranbrook Voice 1 and Independent Councillor Group 1)

Quorum 3

Co-opted non-voting Independent Member who shall be suitably qualified to support elected representatives in scrutinising local authority finances.

Chair: Chris Burhop	Democratic Alliance Group
Vice Chair: Olly Davey	Democratic Alliance Group
Fabian King	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Charlotte Fitzgerald	Democratic Alliance Group
Mike Goodman	Conservative
Colin Brown	Conservative
Ian Barlow	Independent Group
Kim Bloxham	Cranbrook Voice
Roy Collins	Independent Councillor Group

Housing Review Board (8 seats)

(Democratic Alliance Group 4, Conservative 2, Independent Group 1 and Cranbrook Voice 1)

Quorum 4

5 tenant and leaseholder representatives; and 2 independent community representatives. The non-councillor members will be co-opted members and shall have the right to vote. Council shall appoint the Chair and Vice Chair.

Chair: Sarah Chamberlain	Democratic Alliance Group
Vice Chair: Simon Smith	Democratic Alliance Group
Chris Burhop	Democratic Alliance Group
Tim Dumper	Democratic Alliance Group
Aurora Bailey	Conservative
Helen Parr	Conservative
Melanie Martin	Independent Group
Kim Bloxham	Cranbrook Voice Group

Licensing and Enforcement Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2 and Cranbrook Voice 1)

Quorum 4

Serving members of Cabinet are not eligible for appointment to this committee.

Chair: Joe Whibley	Democratic Alliance Group
Vice Chair: Kim Bloxham	Cranbrook Voice
Tim Dumper	Democratic Alliance Group
Steve Gazzard	Democratic Alliance Group
Marianne Rixson	Democratic Alliance Group
Susan Westerman	Democratic Alliance Group
Paula Fernley	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Olly Davey	Democratic Alliance Group
John O'Leary	Conservative
Maddy Chapman	Conservative

Cherry Nicholas	Conservative
Brian Bailey	Conservative
Ian Barlow	Independent Group
Tony McCollum	Independent Group

Overview Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2 and Independent Councillor Group 1)

Quorum 4

Council shall appoint the Chair and Vice Chair.

Chair: Anne Hall	Democratic Alliance Group
Vice Chair: Tim Dumper	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Paula Fernley	Democratic Alliance Group
Matt Hall	Democratic Alliance Group
Del Haggerty	Democratic Alliance Group
Bethany Collins	Democratic Alliance Group
Duncan Mackinder	Democratic Alliance Group
Henry Riddell	Conservative
Brian Bailey	Conservative
Aurora Bailey	Conservative
Marcus Hartnell	Conservative
Dan Wilson	Independent Group
John Heath	Independent Group
Roy Collins	Independent Councillor Group

Personnel Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2 and Cranbrook Voice 1)

Quorum 4

The Leader, Deputy Leader and Portfolio Holder with Human Resources responsibilities shall be members. There shall be substitute members for each political group of the Council entitled to a seat to ensure flexibility in case of any conflict of interest and to ensure political balance and that the Sub Committees can be constituted.

Chair: Eleanor Rylance	Democratic Alliance Group
Vice Chair: John Loudoun	Democratic Alliance Group
Paul Arnott	Democratic Alliance Group
Paul Hayward	Democratic Alliance Group
Tim Dumper	Democratic Alliance Group
Nick Hookway	Democratic Alliance Group
Eileen Wragg	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Aurora Bailey	Conservative
Brian Bailey	Conservative
Jenny Brown	Conservative
Maddy Chapman	Conservative
John Heath	Independent Group
Tony McCollum	Independent Group
Kevin Blakey	Cranbrook Voice
Substitutes	
Sarah Jackson	Democratic Alliance Group
Susan Westerman	Democratic Alliance Group

Stuart Hughes	Conservative
Vacancy	Independent Group
Vacancy	Cranbrook Voice

Interviewing (Chief Officers) Sub Committee

Membership: 7 Councillors drawn from the membership of the Personnel Committee which shall include at least one member of the Cabinet (subject to the rules relating to political balance / proportionality). Substitute members can be used when necessary.

Quorum: 7

Investigating and Disciplinary Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall have sat on any Grievance Sub Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

Employment Appeals Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall have sat on any Investigating and Disciplinary Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

Grievance Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality). Quorum: 3

Planning Committee (16 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2, Cranbrook Voice 1 and Independent Councillor Group 1)

Quorum 4

The Chair and Vice Chair shall not be from the same Ward and serving members of Cabinet are not eligible for appointment to this committee.

Chair: Olly Davey	Democratic Alliance Group
Vice Chair: Sarah Chamberlain	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Eileen Wragg	Democratic Alliance Group
Steve Gazzard	Democratic Alliance Group
Simon Smith	Democratic Alliance Group
Del Haggerty	Democratic Alliance Group
Bethany Collins	Democratic Alliance Group
Colin Brown	Conservative
Maddy Chapman	Conservative
Brian Bailey	Conservative
Stuart Hughes	Conservative
Ian Barlow	Independent Group
Mike Howe	Independent Group
Kim Bloxham	Cranbrook Voice
Peter Faithfull	Independent Councillor Group

Scrutiny Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2 and Cranbrook Voice Group 1)

Quorum 4

Council shall appoint the Chair and Vice Chair.

Chair: Mike Goodman	Conservative
Vice Chair: Duncan Mackinder	Democratic Alliance Group
Matt Hall	Democratic Alliance Group
Bethany Collins	Democratic Alliance Group
Andrew Toye	Democratic Alliance Group
Anne Hall	Democratic Alliance Group
Joe Whibley	Democratic Alliance Group
Olly Davey	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Jenny Brown	Conservative
Maddy Chapman	Conservative
Marcus Hartnell	Conservative
Vicky Johns	Independent Group
Ian Barlow	Independent Group
Kevin Blakey	Cranbrook Voice Group

Standards Committee (7 seats)

(Democratic Alliance Group 4, Conservative 2 and Independent Group 1)

Quorum 4

Chair of Council will be the Chair. 3 non-voting Parish Councillor representatives and 3 non-voting independent members. There shall be substitute members for each political group of the Council entitled to a seat to ensure flexibility in case of any conflict of interest and to ensure political balance.

Chair: Eleanor Rylance	Democratic Alliance Group
Joe Whibley	Democratic Alliance Group
Tim Dumper	Democratic Alliance Group
John Loudoun	Democratic Alliance Group
Stuart Hughes	Conservative
Iain Chubb	Conservative
Jess Bailey	Independent Group
Substitutes	
Eileen Wragg	Democratic Alliance Group
Colin Brown	Conservative
Alasdair Bruce	Independent Group
Please note the following appointments are made until the current recruitment exercise has been completed	
Robert Wood	Independent Representatives (non voting)
Martin Goscomb	Independent Representatives (non voting)
Kenneth Bryant	Independent Representatives (non voting)
Pauline Stott	Parish Councillor representative (non voting)
Serena Sexton	Parish Councillor representative (non voting)
Diana Kuh	Independent Person
Patrick Coulter	Independent Person

Strategic Planning Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4 and Independent Group 2 and Cranbrook Voice 1)**Quorum 5**

No more than 4 may be from the Cabinet

Chair: Todd Olive	Democratic Alliance Group
Vice Chair: Mike Howe	Independent Group
Paul Hayward	Democratic Alliance Group
Dan Ledger	Democratic Alliance Group
Olly Davey	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Paula Fernley	Democratic Alliance Group
Del Haggerty	Democratic Alliance Group
Geoff Jung	Democratic Alliance Group
Ben Ingham	Conservative
Colin Brown	Conservative
Helen Parr	Conservative
Brian Bailey	Conservative
Jess Bailey	Independent Group
Kevin Blakey	Cranbrook Voice

SCHEDULE OF PANELS, FORUM AND JOINT BODIES 2025/2026**1. Asset Management Forum**

Cabinet members (PFH Economy & Assets, PFH Finance, PFH Place, Infrastructure & Strategic Planning, (PFH Environment - Operations) 4 and one ex officio councillor (Leader of Council).

Chair – Portfolio Holder Economy & Assets

	Councillor	Composition
	Chair Paul Hayward	Portfolio Holder Economy & Assets
	Sam Hawkins	Portfolio Holder Finance
	Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
	Geoff Jung	Portfolio Holder Environment - Operations
	Leader of Council	Ex-officio councillor

2. Budget Setting and Capital Allocations Panel

The Cabinet, Assistant Portfolio Holders, councillors 5

Chair – Portfolio Holder Finance

	Councillor	Composition
a)	Chair: Sam Hawkins	Portfolio Holder Finance
b)	Paul Arnott	Leader of Council
c)	Geoff Jung	Portfolio Holder Environment - Operations
d)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate

e)	Sarah Jackson	Portfolio Holder Communications and Democracy
f)	John Loudoun	Portfolio Holder Council, Corporate Co-ordination & External Engagement
g)	Nick Hookway	Portfolio Holder Culture, Leisure, Sport and Tourism
h)	Paul Hayward	Portfolio Holder Economy & Assets
i)	Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
j)	Dan Ledger	Portfolio Holder Sustainable Homes and Communities
k)	Matt Hall	Assistant Portfolio Holder Culture, Leisure, Sport and Tourism
l)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
m)	Bethany Collins	Assistant Portfolio Holder Sustainable Homes and Communities
n)	Marianne Rixson	Assistant Portfolio Holder Environment – Nature & Climate
o)	Chris Burhop	Councillor
p)	Charlotte Fitzgerald	Councillor
q)	Del Haggerty	Councillor
r)	Mike Goodman	Councillor
s)	Ian Barlow	Councillor

3. Community Grant Panel

Cabinet member (PFH Finance) 1 and councillors 6

Chair – Portfolio Holder Finance

	Councillor	Composition
a)	Chair Sam Hawkins	Portfolio Holder Finance
b)	John Loudoun	Councillor
c)	Sarah Jackson	Councillor
d)	Simon Smith	Councillor
e)	Stuart Hughes	Councillor
f)	Helen Parr	Councillor
g)	Jess Bailey	Councillor

4. Community Infrastructure Levy Working Group

Cabinet members 3 (PFH Place, Infrastructure & Strategic Planning, Sustainable Homes & Communities & PFH Economy & Assets), Vice Chair of Strategic Planning Committee, Chair and Vice Chair of Planning Committee, Councillors 4

Chair – Portfolio Holder Strategic Planning

	Councillor	Composition
a)	Chair Todd Olive	Portfolio Holder Place, Infrastructure &

		Strategic Planning
b)	Dan Ledger	Portfolio Holder Sustainable Homes & Communities
c)	Paul Hayward	Portfolio Holder Economy & Assets
d)	Mike Howe	Vice Chair Strategic Planning Committee
e)	Olly Davey	Chair Planning Committee
f)	Sarah Chamberlain	Vice Chair Planning Committee
g)	Kevin Blakey	Councillor
h)	Chris Burhop	Councillor
i)	Mike Goodman	Councillor
j)	Ian Barlow	Councillor

5. Constitution Working Group

Cabinet member 1 (PFH Communications & Democracy), Democratic Alliance Group 3, Conservative 2, Independent Group 1, Cranbrook Voice 1 and Independent Councillor Group 1)

Chair – PFH Communications & Democracy

	Councillor	Composition
a)	Chair Sarah Jackson	Portfolio Holder Communications & Democracy
b)	John Loudoun	Councillor (Democratic Alliance Group)
c)	Tim Dumper	Councillor (Democratic Alliance Group)
d)	Paul Arnott	Councillor (Democratic Alliance Group)
e)	Jenny Brown	Councillor (Conservative Group)
f)	Mike Goodman	Councillor (Conservative Group)
g)	Mike Howe	Councillor (Independent Group)
h)	Kim Bloxham	Councillor (Cranbrook Voice)
i)	Peter Faithfull	Councillor (Independent Councillor Group)

6. Leisure Strategy Delivery Forum (formerly LED Monitoring Group)

Cabinet members 5 (Leader of Council, PFH Finance, PFH Council, Corporate Coordination & External Engagement), PFH Economy & Assets, PFH Culture Leisure, Sport & Tourism), Councillors 5

	Councillor	Composition
a)	Chair Sam Hawkins	Portfolio Holder Finance
b)	Paul Arnott	Leader of Council
c)	John Loudoun	Portfolio Holder Council, Corporate Co ordination & External Engagement
d)	Paul Hayward	Portfolio Holder Economy and Assets
e)	Nick Hookway	Portfolio Holder Culture, Leisure, Sport and Tourism
f)	Andrew Toye	Councillor
g)	Fabian King	Councillor
h)	Simon Smith	Councillor
i)	Mike Goodman	Councillor

j)	Kim Bloxham	Councillor
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7. Member Development Working Party

Cabinet members 3 (PFH Communications & Democracy, PFH Council, Corporate Co ordination & External Engagement, Leader of Council), Member Champion for Mental Health, councillors 5

Chair – Portfolio Holder Communications and Democracy

	Councillor	Composition
a)	Chair Sarah Jackson	Portfolio Holder Communications and Democracy
b)	Paul Arnott	Leader of Council
c)	John Loudoun	Portfolio Holder Council, Corporate Co ordination & External Engagement
d)	Susan Westerman	Member Champion for Mental Health
e)	Geoff Jung	Councillor
f)	Tim Dumper	Councillor
g)	Yehudi Levine	Councillor
h)	Ben Ingham	Councillor
i)	John Heath	Councillor

8. Placemaking and Prosperity Investment Board (sub-committee of Cabinet)

Leader of Council, Deputy Leader and Portfolio Holder Finance (voting members), Chair of Overview Committee (non voting) and ward councillors as required.

	Councillor	Composition
a)	Chair: Paul Arnott	Leader of Council
b)	John Loudoun	Deputy Leader
c)	Sam Hawkins	Portfolio Holder Finance
d)	Anne Hall	Chair of Overview Committee (non-voting)

9. Poverty Working Panel

Cabinet member 1 (PFH Sustainable Homes & Communities), councillors 9

Chair – Portfolio Holder for Sustainable Homes and Communities

	Councillor	Composition
a)	Chair Dan Ledger	Portfolio Holder for Sustainable Homes and Communities
b)	Fabian King	Councillor
c)	Paul Arnott	Councillor
d)	Marianne Rixson	Councillor
e)	Simon Smith	Councillor
f)	Violet Bonetta	Councillor
g)	Eileen Wragg	Councillor

h)	Maddy Chapman	Councillor
i)	Mike Goodman	Councillor
j)	Melanie Martin	Councillor

Joint Bodies

1. Arts and Culture Forum (appointment of town representatives to be deferred to allow consultation with relevant councillors and town councils)

Cabinet member 1 (PFH Tourism, Sport, Leisure & Culture), Assistant Portfolio Holder 1 (Culture, Leisure, Sport & Tourism), Assistant Portfolio Holder 1 (Environment – Operations), 2 (1 is Member Champion Arts & Culture) and town representatives 7 (A district or town councillor representing each of the towns of Axminster, Budleigh Salterton, Cranbrook, Exmouth, Honiton, Ottery St Mary, Seaton and Sidmouth)

Chair – Member Champion (Arts & Culture)

	Councillor	Composition
a)	Chair: Olly Davey	Member Champion Arts & Culture
b)	Nick Hookway	Portfolio Holder Tourism, Sport, Leisure and Culture
c)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
d)	Matt Hall	Assistant Portfolio Holder Culture, Leisure, Sport & Tourism
e)	Peter Faithfull	Councillor
f)	Vicky Johns	Councillor
g)	Sarah Jackson	Councillor
h)	Awaiting nomination	Axminster representative
i)	Awaiting nomination	Budleigh Salterton representative
j)	Awaiting nomination	Cranbrook
k)	Awaiting nomination	Exmouth representative
l)	Awaiting nomination	Honiton representative
m)	Awaiting nomination	Ottery St Mary representative
n)	Awaiting nomination	Seaton representative
o)	Awaiting nomination	Sidmouth representative

2. East Devon Highways and Traffic Orders Committee

Councillors 3

	Councillor	Composition
a)	Chris Burhop	Councillor
b)	Tim Dumper	Councillor
c)	Stuart Hughes	Councillor

County Committees

3. Cranbrook Placemaking Group

Cabinet member 1 (PFH Place, Infrastructure & Strategic Planning) and ward members 3

	Councillor	Composition
a)	Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
b)	Kim Bloxham	Councillor (Cranbrook Ward)
c)	Kevin Blakey	Councillor (Cranbrook Ward)
d)	Sam Hawkins	Councillor (Cranbrook Ward)

4. East Devon Gypsy & Traveller Forum

Cabinet member 1 (PFH Sustainable Homes & Communities), ward councillor 1 and councillor 1

	Councillor	Composition
a)	Dan Ledger	Portfolio Holder Sustainable Homes and Communities
b)	Kim Bloxham	Councillor (Cranbrook Ward)
c)	Del Haggerty	Councillor

5. East and Mid Devon Community Safety Partnership

Councillor 1

	Councillor	Composition
a)	Dan Wilson	Councillor

6. Exeter and East Devon Enterprise Zone Board

Cabinet member 1 (Leader of Council)

	Councillor	Composition
a)	Paul Arnott	Leader of Council

7. Exmouth Beach Management Plan Steering Group

Cabinet members 3 (PFH Environment - Operations, PFH Environment – Nature & Climate, PFH Tourism, Sport, Leisure & Culture), Assistant Portfolio Holder (APFH Environment - Operations), Exmouth Ward members 7

Chair – Portfolio Holder Coast, Country and Environment

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations
b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate

c)	Nick Hookway	Portfolio Holder Culture, Leisure, Sport and Tourism
d)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
e)	Aurora Bailey	Councillor (Exmouth Brixington Ward)
f)	Tim Dumper	Councillor (Exmouth Halsdon Ward)
g)	Anne Hall	Councillor (Exmouth Littleham Ward)
h)	Brian Bailey	Councillor (Exmouth Littleham Ward)
i)	Olly Davey	Councillor (Exmouth Town Ward)
j)	Eileen Wragg	Councillor (Exmouth Town Ward)
k)	Steve Gazzard	Councillor (Exmouth Withycombe Raleigh Ward)

8.Placemaking in Exmouth Town and Seafront Group

Cabinet members 3 (PFH Economy & Assets, PFH Place, Infrastructure & Strategic Planning & Leader of Council) and Exmouth Ward members 7

	Councillor	Composition
a)	Chair Nick Hookway	Councillor (Exmouth Littleham Ward)
b)	Vice Chair Paul Arnott	Leader of Council
c)	Paul Hayward	Portfolio Holder Economy and Assets
d)	Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
e)	Aurora Bailey	Councillor (Exmouth Brixington Ward)
f)	Tim Dumper	Councillor (Exmouth Halsdon Ward)
g)	Anne Hall	Councillor (Exmouth Littleham Ward)
h)	Oly Davey	Councillor (Exmouth Town Ward)
i)	Joe Whibley	Councillor (Exmouth Town Ward)
j)	Steve Gazzard	Councillor (Exmouth Withycombe Raleigh Ward)

9.Lower Exe Mooring Authority Management Committee

Councillors 2 plus substitute

	Councillor	Composition
a)	Geoff Jung	Councillor
b)	Nick Hookway	Councillor
c)	Substitute member Richard Jefferies	Councillor

10.Recycling and Waste Partnership Board

Cabinet members 2 (PFH Environment - Operations, PFH Environment – Nature & Climate), Assistant Portfolio Holder 1 (APFH Environment - Operations) and councillors 2

Chair – Portfolio Holder Environment - Operations

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations

b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
c)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
d)	Todd Olive	Councillor
e)	Mike Goodman	Councillor

11. Seaton Beach Management Steering Group

Cabinet members 2 (PFH Environment - Operations , PFH Environment – Nature & Climate), Assistant Portfolio Holder 2 (APFH Environment – Operations & APFH Environment – Nature & Place) and Seaton ward members 3. Also includes representatives from Bournemouth, Christchurch Poole Council (Project management), Contractor, Seaton Town Council, Seaton Town Improvement Team, Chamber of Commerce,, Axmouth Parish Council, Axe Yacht Club, Sea Anglers, West Seaton Residents Association, East Devon Fishermans Association, Seaton Beach Hut owners, Parkrun, Jurassic Coast, AONB and National Trust.

Chair – Portfolio Holder Environment - Operations

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations
b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
c)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
d)	Marianne Rixson	Assistant Portfolio Holder Environment – Nature & Climate
e)	Dan Ledger	Councillor (Seaton ward)
f)	Del Haggerty	Councillor (Seaton ward)
g)	Marcus Hartnell	Councillor (Seaton ward)

12. Sidmouth Beach Management Plan Steering Group

Cabinet members 2 (PFH Environment - Operations , PFH Environment – Nature & Climate), Assistant Portfolio Holder 2 (APFH Environment – Operations & APFH Environment – Nature & Place) and Sidmouth ward members 4

Chair – Portfolio Holder Coast, Country and Environment

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations
b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
c)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
d)	Marianne Rixson	Assistant Portfolio Holder Environment – Nature & Climate
e)	Sophie Richards	Councillor (Sidmouth Town Ward)
f)	Ian Barlow	Councillor (Sidmouth Town Ward)

g)	John Loudoun	Councillor (Sidmouth Rural Ward)
h)	Stuart Hughes	Councillor (Sidmouth Sidford Ward)

13. South East Devon Habitat Regulations Executive Committee

Cabinet member 1 (PFH Environment - Operations) and substitute member – Vice Chair of Strategic Planning Committee

	Councillor	Composition
a)	Geoff Jung	Portfolio Holder Environment - Operations
b)	Substitute member Mike Howe	Vice Chair Strategic Planning Committee

14. STRATA Joint Executive Committee (EDDC, Exeter City Council and Teignbridge District Council)

Leader of Council and Chief Executive (substitute member Portfolio Holder Council, Corporate Co ordination & External Engagement)

	Councillor	Composition
a)	Paul Arnott	Leader of Council
b)	Substitute member John Loudoun	Portfolio Holder Council, Corporate Co ordination & External Engagement
c)	Chief Executive	Chief Executive

15. STRATA Joint Scrutiny Committee (EDDC, Exeter City Council and Teignbridge District Council)

Councillors 3 (substitute councillors 3)

	Councillor	Composition
a)	Susan Westerman	Councillor
b)	Yehudi Levine	Councillor
c)	Todd Olive	Councillor
d)	Substitute member Duncan Mackinder	Councillor
e)	Substitute member Geoff Jung	Councillor
f)	Substitute member Fabian King	Councillor

16. Team Devon Joint Committee

Leader of Council and substitute member (Deputy Leader)

	Councillor	Composition
a)	Paul Arnott	Leader of Council
b)	Substitute member John Loudoun	Deputy Leader of Council

17. UK Shared Prosperity Fund (SPF) Programme Management Panel

Cabinet member 3 (Leader of Council, PFH Economy & Assets, PFH Environment – Nature & Climate) and councillors 4

	Councillor	Composition
a)	Paul Arnott	Leader of Council
b)	Paul Hayward	Portfolio Holder Economy and Assets
c)	Richard Jefferies	Portfolio Holder – Environment – Nature & Climate
d)	Todd Olive	Councillor
e)	Tim Dumper	Councillor
f)	Yehudi Levine	Councillor
g)	Colin Brown	Councillor

Recommendation 5: Agrees to delegate authority to the Monitoring Officer, in consultation with the appropriate Group Leader to make in year changes to committee and panels, forums and joint bodies (excluding the appointment of Chairs and Vice Chairs) in accordance with the allocation of places to political groups by the Council and the wishes of the relevant political group leader.

The Chair moved the recommendation that was carried by a majority show of hands.

RESOLVED: That Council agrees to delegate authority to the Monitoring Officer, in consultation with the appropriate Group Leader to make in year changes to committee and panels, forums and joint bodies (excluding the appointment of Chairs and Vice Chairs) in accordance with the allocation of places to political groups by the Council and the wishes of the relevant political group leader.

Recommendation 6: Agrees the appointment of Member Champions.

The Chair proposed the recommendation which was carried by a majority show of hands.

RESOLVED: That Council agrees the appointment of Member Champions as follows:

Member Champion Role	Councillor
Armed Forces Covenant	Vicky Johns
Arts and Culture	Olly Davey
Mental Health	Susan Westerman
Safeguarding	Joe Whibley
Sports and Leisure	Simon Smith
Equality, Inclusion and Diversity	Eileen Wragg

Recommendation 7: Approves the appointment of members to Outside Bodies.

The Chair proposed the recommendation which was unanimously approved.

RESOLVED: That Council approve the appointment of councillors to Outside Bodies as follows:

	Name of Outside Body	Appointments 2025/2026 Councillor	Portfolio Holders/Leader – reporting link
1.	Blackdown Hills Natural Landscape Partnership	Yehudi Levine	Environment – Nature & Climate

2.	Devon Rail Forum	Tim Dumper	Place, Infrastructure & Strategic Planning Finance & Assets
3.	Devon and Torbay Combined County Authority	Leader of Council	Leader of Council
4.	Devon Authorities Strategic Waste Committee	Portfolio Holder: Environment – Operations Substitute: Assistant PFH Environment – Nature & Climate	Environment – Operations
5.	SPACE (formerly Devon Youth Service)	Simon Smith	Sustainable Homes
6.	East Devon Natural Landscapes Partnership	Richard Jefferies Marianne Rixson	Environment – Nature & Climate
7.	East Devon Citizens' Advice	Simon Smith Yehudi Levine	Sustainable Homes & Communities
8.	East Devon Transport, Research and Information Project (TRIP) Working Party/Management Group	Simon Smith	Sustainable Homes & Communities
9.	Action East Devon (formerly East Devon Volunteer Support Agency)	Yehudi Levine Simon Smith	Sustainable Homes & Communities
10.	Exe Estuary Management Group	Geoff Jung Substitute: Nick Hookway	Environment – Operations
11.	Exeter International Airport Consultative Group	Portfolio Holder: Economy & Assets	Economy & Assets/Environment – Operations
12.	Exeter Science Park Board of Directors	Director Place (Director)	Finance/Economy & Assets/Place, Infrastructure & Strategic Planning
13.	Exeter Science Park Shareholder Representative	Portfolio Holder Finance	Finance/Economy & Assets/Place, Infrastructure & Strategic Planning
14.	Queens Drive Exmouth Community Interest Company	Nick Hookway Anne Hall	Finance/Economy & Assets/Place, Infrastructure & Strategic Planning
15.	Local Government Association General Assembly	Leader of Council * Substitute – Deputy Leader	Council

		* Leader of Council is SW representative on district councillor network executive	
16.	Local Government Association Annual Rural Assembly	Leader of Council (with vote) Deputy Leader (who can vote in the absence of the Leader of Council)	Council
17.	Police & Crime Panel Devon and Cornwall	John Loudoun Substitute – Leader of Council	Council
18.	SWAP (South West Audit Partnership)	Chair of Audit & Governance Committee (Shareholder) Section 151 Officer (Director)	Finance
19.	South West Energy & Environment Group (SWEEG)	Portfolio Holder for Environment – Nature & Climate Portfolio Holder for Environment – Operations	Environment – Nature & Climate Environment – Operations
20.	South West Councils – including Employers' Panel	Leader of Council Deputy – Portfolio Holder – Council, Corporate Coordination and External Engagement	Council
21.	SPARSE – Rural Special Interest Group	Leader of Council Substitute – Portfolio Holder Economy & Assets	Council
22.	Sport England Delivery Plan Partnership Oversight Group	Portfolio Holder for Economy & Assets	Economy & Assets Culture, Tourism, Sports & Leisure

Recommendation 9: To approve the calendar of meetings for 2025/2026.

The Chair moved the recommendation which was unanimously approved.

RESOLVED: That the calendar of meetings for 2025/2026 be approved.

Recommendation 10: To confirm the Conservative Group as the formal opposition.

RESOLVED: To confirm the Conservative Group as the formal opposition.

14 **Leader of Council Report Urgent Decisions**

The Leader of Council submitted a report containing particulars of all 'key decisions' taken as urgent during the course of the year which are required to be reported under regulation 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Council noted the report.

15 **Annual Report - Scrutiny Committee**

The Council received a report setting out the work of the Scrutiny Committee during the civic year 2024 – 25.

RESOLVED: That the Scrutiny Committee Annual Report for 2024/2025 is noted.

16 **Annual Report - Overview Committee**

The Council received a report setting out the work of the Overview Committee during the civic year 2024 – 25.

RESOLVED: That the Overview Committee Annual Report for 2024/2025 is noted.

17 **Annual Report - Housing Review Board**

The Council received a report setting out the work of the Housing Review Board during the civic year 2024 – 25.

RESOLVED: That the Housing Review Board Annual Report for 2024/2025 is noted.

18 **Annual Report - Audit & Governance Committee**

The Council received a report setting out the work of the Audit & Governance Committee during the civic year 2024 – 25.

RESOLVED: That the Audit & Governance Committee Annual Report for 2024/2025 is noted.

19 **Member Champions Annual Report**

The Council received a report setting out the work of the Member Champions during the civic year 2024 – 25, including:

- Armed Forces Covenant
- Arts & Culture
- Mental Health
- Sports & Leisure
- Safeguarding

RESOLVED: That the Member Champions Annual Reports for 2024/2025 is noted.

Attendance List

Councillors present:

A Bailey	D Wilson	J Bailey
C Fitzgerald	C Burhop	P Hayward
D Mackinder	B Bailey	K Bloxham
T Olive	A Hall	S Hawkins
S Smith	J O'Leary	E Wragg
S Westerman	M Hall	G Jung
P Fernley	V Bonetta	C Brown
R Jefferies	A Bruce	M Chapman
J Heath	J Brown	I Chubb
M Martin	R Collins	P Faithfull
H Riddell	S Jackson	S Gazzard
I Barlow	S Chamberlain	H Parr
M Goodman	P Arnott	M Rixson
Y Levine	K Blakey	E Rylance
C Nicholas	N Hookway	S Hughes
D Haggerty	J Whibley	F King
B Collins	V Johns	
A Toye	J Loudoun	

Officers in attendance:

Melanie Wellman, Director of Governance (Monitoring Officer)
Tracy Hendren, Chief Executive
Andrew Melhuish, Democratic Services Manager
Simon Davey, Director of Finance
Catrin Stark, Director of Housing and Health
Andrew Wood, Director of Place

Councillor apologies:

S Richards
O Davey
T McCollum
D Ledger
M Hartnell
M Howe
B Ingham

Chairman

Date: